

PORTISHEAD & DISTRICT HORTICULTURAL SOCIETY
ANNUAL FLOWERSHOW & COUNTRY FAIR
Friday and Saturday 30th & 31st July 2010

Trade Regulations and General Information Page 1

Applications are invited for space in at our annual show. All classes carry the award of a Perpetual Challenge Trophy in addition to cash prizes. The same cost applies to all classes:

Class	In Marquee	Outside
1. Horticultural	£40.00	£35.00
2. General	£40.00	£35.00
3. Charities	£40.00	£35.00

Power supply = £6.00 Tables = £6.00 Chairs = £2.00 Limited Passes = £2.00
All Chqs to be Payable to Portishead Horticultural Society (PHS)

SPACE- Is sold in multiples of 10feet, with a depth of 10 feet Outside display caravans, mobile units etc, will be charged according to size. Early application is advised to avoid disappointment.

TABLES/CHAIRS – 6 foot trestle tables and folding chairs can be hired (as above)

POWER SUPPLY – 13 amp power supplies to run low demand electrical units can be provided at many sites within the marquees. Each marquee has adequate overhead lighting. Power is not available outside of marquees. Portable generators are only allowed with prior approval

JUDGING –All Stands are to be ready for Judging by 12.00 Friday. No Judge may be approached other than by the Official Steward. **One** authorised person may stay by the stand during judging. All Traders, irrespective of size of display are eligible for competition if they so wish. Stand Numbers **must** be displayed whist judging takes place

DISMANTLING – **NO** PART OF A TRADE STAND MAY BE DISMANTLED OR REMOVED BEFORE 18.15 ON SATURDAY. Please observe this regulation, as even late comers have paid entry to the show and are entitled to see the **WHOLE** of the show. **For safety reasons NO vehicles – including Traders, PHS Volunteers or exhibitors are permitted to move onto or off of the Showground unit the show closes at 18.30 on Saturday**

SETTING UP- The Showground will be open from 09.00 to 22.30 on the day before the show (Thursday) and from 09.00 Friday. Trade Stands must be complete by 12.00 Friday

TRADING – The show opens from **14.00 to 20.00 (8pm)** on Friday and **10.00 to 18.30 (6.30pm)** on Saturday. Naturally, Traders may sell their goods/services for the whole period the Show is open

DAMAGE – No holes are to be dug in, or damage caused to the Showground. All rubbish must be collected, bins/bags are provided.

PLEASE RETAIN THESE REGULATIONS FOR FUTURE REFERANCE

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SECURITY – The Society will take all reasonable care of Exhibits and Goods held in trust at the show. To this end a professional security company is employed for 4 nights. We advise Traders to obtain insurance cover to protect themselves against loss, damage or liability. Portishead & District Horticultural Society does not accept responsibility for any loss, damage or liability.

CATERING AND AMENITIES – Refreshments will be available at reasonable prices throughout the opening hours of the show. Traders are **NOT** to sell food for immediate consumption from their stalls. Toilet facilities are available in the main pavilion and also in portable form around the Showfield.

FUNDRAISING – Traders wishing to hold a raffle to prize draw for any charitable to other purpose must comply with the provision of the Betting and Lotteries Act and clearly display the name and address of the promoter, and the reason for which the money is being raised. Fundraising may only take place in the **immediate vicinity** of the allocated site. Traders claiming charity status must provide evidence of their standing (ie Charity Number) when applying for sites. No response will be made to those who do not provide this

VEHICLE PASSES – Traders will be issued with **One** Trader Vehicle Pass, allowing access to the Traders Car Park during the show. This must be displayed prominently and shown before entry. No vehicle will be admitted without a valid pass. Prior to the show, Vehicles are allowed entry to the field without passes. All vehicles without passes must vacate the field by 12.30 on Friday. Ample parking is available in the Visitors Car Park (opposite Showfield). **NO** vehicle may move or park elsewhere on the Showground during the Show for safety reasons

TRADERS PASSES – Two Traders Passes will be issues to each Stand. They allow unlimited admission during the Show. These will be posted to Traders, along with Vehicle and other information, in early July

LIMITED PASSES – On production of a list of named Assistants a maximum of 8 Limited Passes (one entry only) may be purchased for ½ the normal cost of admission to the Show. Limited passes should ideally be ordered when reserving a site, however, they can be obtained from the Trade Secretary's Office from 9.00 on Thursday.

RESERVATION – No Trade Stand is reserved until a completed application form is received by the Trade Secretaries . The Committee reserves the right not to allocate a site. Confirmation of allocation of a site will be send shortly after receipt of an application. Full details of site allocated, Trader and Vehicle passes and other necessary information will be sent in early July. Directions to the Showground. The Showground is visible on Google Map and is opposite Gordano School on the B3124 Clevedon Road..

PLEASE SEND COMPLETED APPLICATIONS AND CHEQUE MADE PAYABLE TO PORTISHEAD HORTICULTRAL SOCIETY (PHS) TO:

The Trade Secretaries, The Meadery,31 Mead Road, North Weston, Portishead, North Somerset. BS20 6RZ

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BOOKING FORM 2010
PLEASE SEE REGULATIONS FOR DETAILS OF SITES/FEES

Class Number..... Marquee/Outside Space Required.....FT

ENTRY FEE £.....

Number 13 amp.....SOCKETS @ £6.00 EACH £.....

NumberTABLES @ £6.00 EACH £.....

Number.....CHAIRS @ £2.00 EACH £.....

NumberL/PASSES @ £2.00 EACH £.....

TOTAL =

I have read and agree to abide by the Regulations for Trade Classes (please either see the web site or contact the Trade Secretary for details if not enclosed with this form)

Signed..... Print Name

Company / Organisation

Address

.....

Post Code..... Telephone Number(s)

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Please return to: The Trade Secretaries, The Meadery, 31 Mead Road, North Weston,
Portishead, North Somerset. BS20 6RZ

TEL: 01275 843359 (please note we run a business so an Answer Phone may be in use)

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